



FEMA Public Assistance (PA) Reimbursement Process for Museums

The Florida Division of Emergency Management
Recovery Bureau

August 8, 2019

Presented by Darryn Gipson

Rebuilding Together

THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT



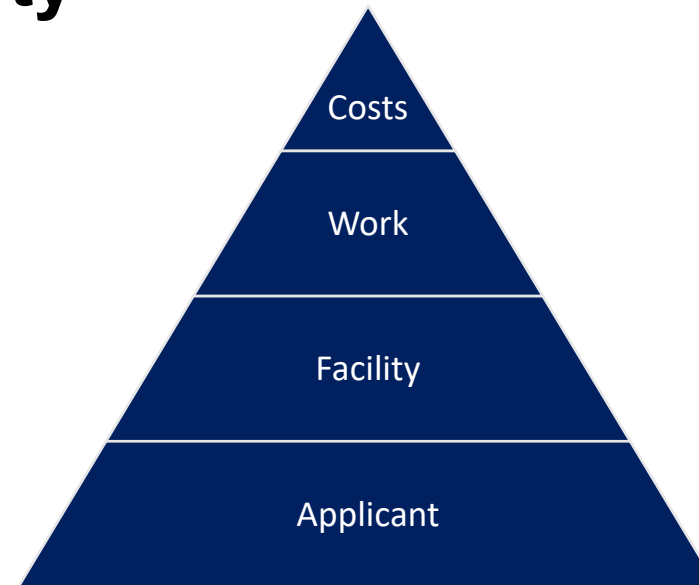
Objectives

- **Public Assistance (PA) Grant Program Overview**
- **PA Eligibility Requirements**
- **What is Funded Through PA Grants**
- **Examples of Eligible PA Work**
- **PA Application Process**
- **Mutual Aid Overview**



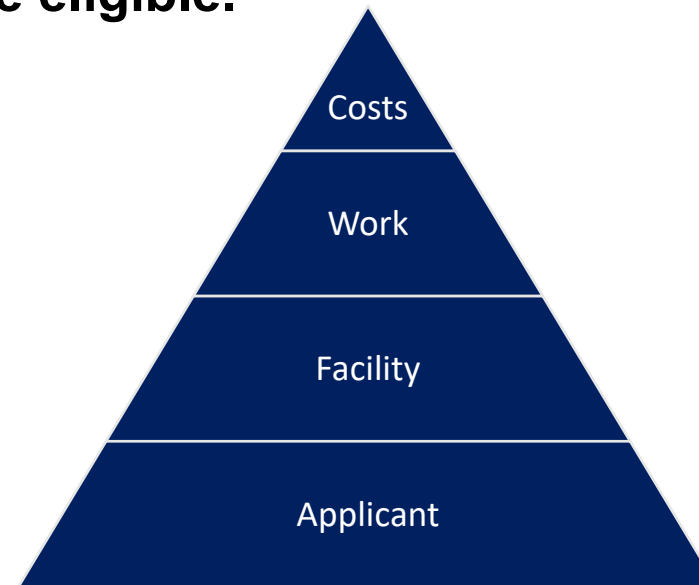
Public Assistance (PA) Grant Program Overview

- Provides supplemental Federal assistance to States and local communities.
- Supports initiatives that protect against immediate threats to **life**, **public safety** and **improved property**



Public Assistance (PA) Grant Program Overview

- There are **four (4)** eligibility requirements that must be met to participate in the PA program.
 - The **applicant** must be eligible, for the **facility** to be eligible.
 - The **facility** must be eligible, for the **work** to be eligible.
 - The **work** must be eligible, for the **cost** to be eligible.
 - The **costs** must be reasonable.



Public Assistance (PA) Grant Program Overview

- **Eligible Applicants**

- State and Territorial Governments
- Local Governments
- **Private Nonprofit (PNP) Organizations**
- Federally recognized Tribal Governments can apply on their own directly to FEMA or through the State

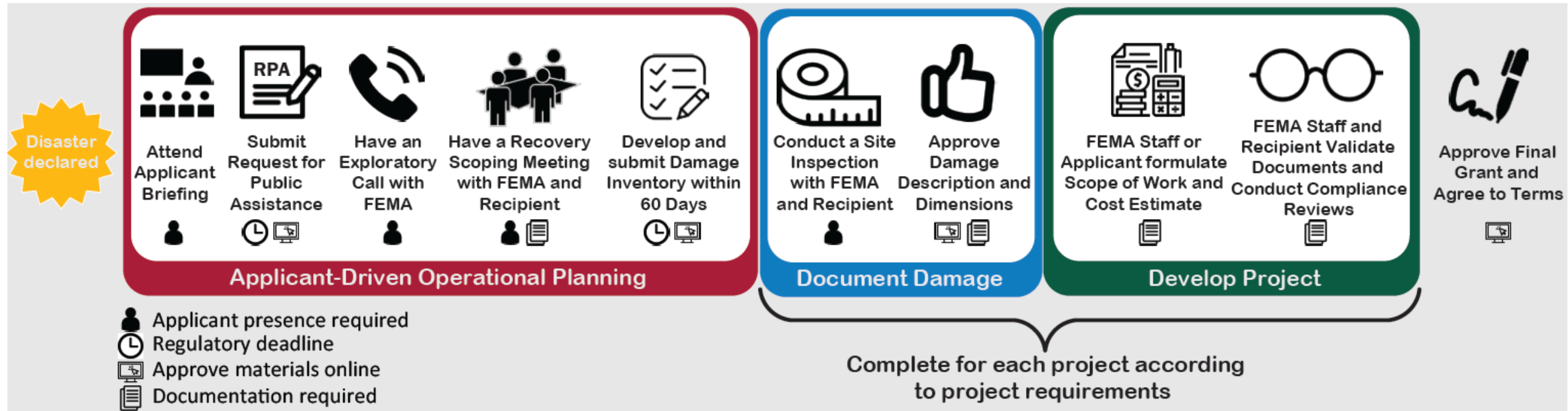
- **Cost share**

- The funding for eligible work is typically a shared cost. The Federal share of assistance is generally not less than **75%** of the eligible cost for emergency work and permanent work. There are **EXCEPTIONS**. Under certain circumstances, the Federal share may be **90%** or even **100%**



Public Assistance (PA) Grant Program Overview

PA award process



Overview of the Public Assistance (PA) Program

- **The PA award process – Where to apply for Public Assistance?**

WebEOC

Step 1: Windshield assessment

Step 2: Preliminary Damage Assessment (PDA) – Request in WebEOC with windshield assessment estimates



Step 3: Applicant Briefing – High level overview of program, expectations and timelines (send primary point of contact)



Overview of the Public Assistance (PA) Program

- **The PA award process – Where to apply for Public Assistance?**

FloridaPA.org

Step 4: Register organization in FloridaPA.org

Step 5: Request for Public Assistance (RPA) in FloridaPA.org



Step 6: Recovery Scoping Meeting (RSM) – Table 6 of PAPPG



Overview of the Public Assistance (PA) Program

▪ The PA award process – Project Formulation



Step 7: Damage inventory – within 60 days of RSM (Table 7 – PAPPG)

Step 8: Develop scope of work (Table 8 – PAPPG)

Step 8a: Change in scope of work (Table 9 – PAPPG)

Step 9: Develop project costs - Work completed or work to be completed (Table 10 – PAPPG)



Overview of the Public Assistance (PA) Program

▪ The PA award process – Project Formulation cont.



Step 10: Project documentation – FL Statute requires 5 years after close of the grant

Step 11: Recovery transition meeting – All projects have been obligated at this point. All documents will be transferred to EMMIE (FEMA database) and FloridaPA.org (State database) for grants payment monitoring



Eligibility Requirements

Must have a current IRS ruling granting tax exempt 501 (c), (d), or (e) status or

Documentation from the State substantiating it is a non-revenue producing, nonprofit entity organized or doing business under State law



Critical Services vs. Non-Critical Services Facilities

Critical Services Facilities












- Education
- Utility
- Medical
- Emergency Services

Non-Critical Services Facilities

- EVERYTHING ELSE
 - *Museums are listed under the Non-Critical services facilities*



Critical Services vs. Non-Critical Services Facilities

| | Tax-exempt | Non-Profit | Generally Open to the Public | Immediately Eligible for Emergency Work | Immediately Eligible for Permanent Work | Must Apply First to SBA to be Considered for FEMA PA Permanent Work Funding | 50+% of Functional Space OR Time Used for Eligible Activities |
|---------------------------|--|--|--|--|---|--|--|
| Critical Services PNP |  |  | |  |  | |  |
| Non-critical Services PNP |  |  |  |  | |  |  |



Critical Services vs. Non-Critical Services Facilities

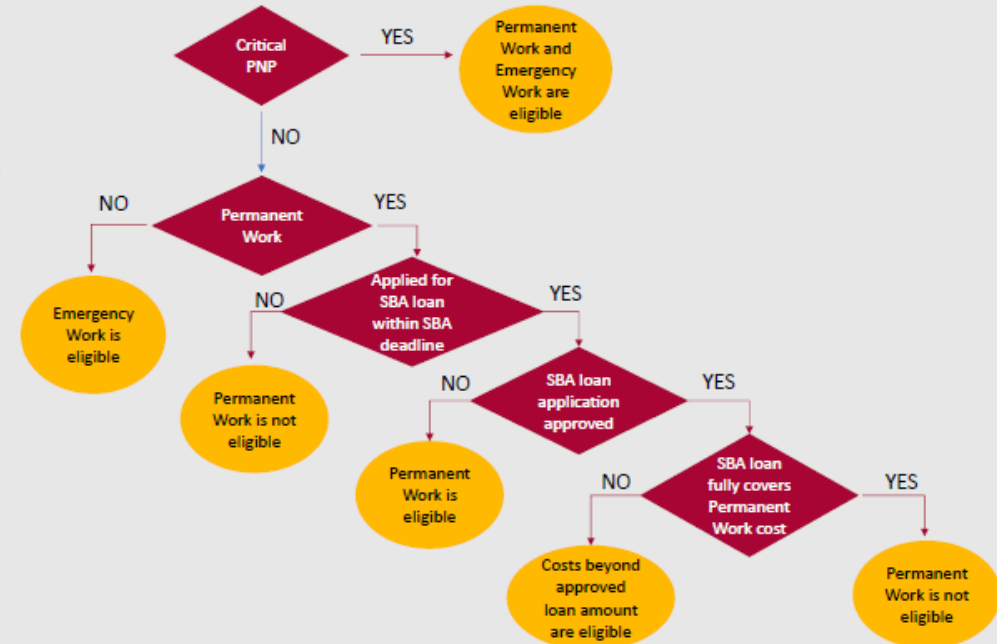
NON-CRITICAL – OTHER ESSENTIAL SERVICES PNPS

To be considered for FEMA PA, non-critical PNP facilities requesting reimbursement for Permanent Work costs **MUST** first apply for a disaster loan from the **SBA**. [To learn more, visit [SBA.gov/loanprograms](https://www.sba.gov/loanprograms)]

If your PNP is **denied** a loan through SBA **OR** if the loan and/or other funding resources do not fully cover eligible damages, your **PNP is eligible** for assistance through the FEMA PA Program.

You should **apply to both SBA and FEMA concurrently** to ensure you meet all deadlines for applications to both programs.

SBA LOAN OUTCOMES



Eligible and Ineligible Costs

- Sheltering is still NOT ELIGIBLE for any PNP. *You*, as the applicant, must be on your county's list of approved shelters and request reimbursement through your county as Shelter Operation is the "legal responsibility" of the county.
- **Eligible Costs** may include:
 - Permanent Repairs and/or replacement of damaged structures
 - Replacement of lost or damaged contents
 - Emergency Protective Measures taken to prevent further loss of life or damage to improved property (ex. mold remediation, sandbagging around your buildings, temporary roof repair to your facility, etc.)



Declarations

A Presidentially declared event *may* authorize:

Emergency Declaration

Major Disaster Declaration

Direct Federal Assistance

Emergency Work Category
A (Debris Removal) &
Category B (Emergency
Protective Measures)

Emergency Work Category
A (Debris Removal) &
Category B (Emergency
Protective Measures)

Permanent Work
Categories C-G



What is Funded Through PA Grants

- There are **two (2)** broad categories of eligible work – emergency work and permanent work.

Categories

Emergency Work

(6 months to 1 year to complete work)

- **Category A** – Debris
- **Category B** – Emergency Protective Measures

Permanent Work

(1.5 years to 4 years to complete work)

- **Category C** – Road Systems and Bridges
- **Category D** – Water Control Facilities
- **Category E** – Buildings, Contents, and Equipment
- **Category F** – Utilities
- **Category G** – Parks, Recreational, and Other



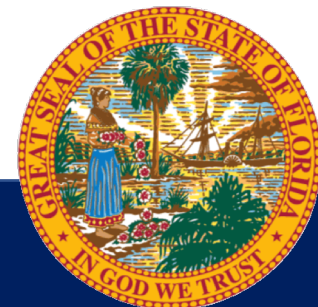
Examples of Eligible PA Work

EMERGENCY WORK

| CATEGORY A: DEBRIS REMOVAL | | | | | |
|--|---|---|---|---|---|
| Trees + woody debris | ✓ | Emergency evacuations of medical and custodial care facilities | ✓ | Security in the declared disaster area | ✓ |
| Derelict Vessels | ✓ | Emergency mass care and shelter operations | ✓ | Transportation of disaster victims | ✓ |
| Building components or contents | ✓ | Emergency medical facilities | ✓ | Emergency tarping | ✓ |
| Sand + mud + silt + gravel | ✓ | Food + water + ice + other essential needs | ✓ | Generator run time for facilities that provide health and safety services | ✓ |
| Wreckage produced during conduct of emergency protective measures (for example, drywall) | ✓ | Nursing homes/ Assisted living facilities | ✓ | Removal of dead animals | ✓ |
| CATEGORY B: EMERGENCY PROTECTIVE MEASURES | | PNP facility emergency protective measures IF the facilities are otherwise eligible | ✓ | Vector control when serious pests/ mosquitoes threat | ✓ |
| Alerts + warning of risks + hazards | ✓ | Rescue + care + shelter + essential needs for household pets and service animals | ✓ | Under certain conditions, ice removal | ✓ |
| Building stabilization | ✓ | Search + rescue | ✓ | | |
| Emergency communications | ✓ | | | | |

PERMANENT WORK

| CATEGORY C: ROADS + BRIDGES (Non- FHWA) | | | | | |
|---|---|---|---|--|---|
| Road surfaces + bases + shoulders | ✓ | Lift station repair | ✓ | Sewage collection systems | ✓ |
| Road ditches | ✓ | CATEGORY E: BUILDING + EQUIPMENT | | Water treatment plants + distribution | ✓ |
| Road drainage structure + low-water crossings | ✓ | Codes + standards upgrades or a portion of that work | ✓ | CATEGORY G: PARKS + RECREATION + OTHER | |
| Bridge approaches | ✓ | Contents | ✓ | Fish hatcheries | ✓ |
| Bridge decking + pavement | ✓ | Equipment | ✓ | Golf courses | ✓ |
| Bridge piers + girders + abutments | ✓ | Mold remediation | ✓ | Mass transit facilities | ✓ |
| Bridge slope protection | ✓ | Restoration through repair or replacement of damaged facilities to pre-disaster design + function | ✓ | Picnic tables | ✓ |
| CATEGORY D: WATER CONTROL FACILITIES | | Routine or delayed maintenance | ✗ | Piers + boat docks | ✓ |
| Canals + aqueducts + sediment basins | ✓ | Temporary or permanent relocation | ✓ | Playground equipment | ✓ |
| Certain irrigation facilities | ✓ | Under certain circumstances, ADA compliance work or a portion of that work | ✓ | Swimming pools + bath houses | ✓ |
| Dams + reservoirs + levees | ✓ | CATEGORY F: UTILITIES | | Tennis courts | ✓ |
| Engineered drainage channels | ✓ | Communications | ✓ | Trees + ground cover + landscaping | ✗ |
| Pumping facilities | ✓ | Power generation + distribution | ✓ | Other facilities that do not fit in Categories C – F | ✓ |
| Shore protective devices | ✓ | | | Beach renourishment | ✓ |



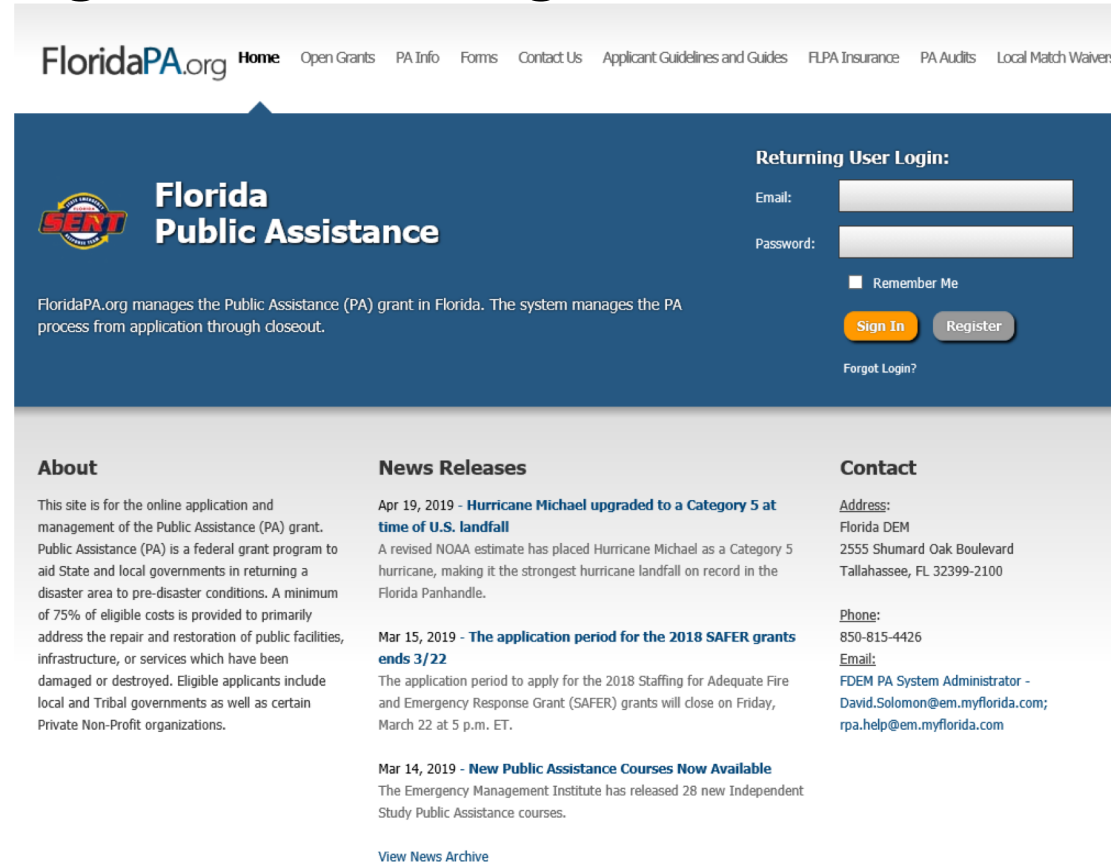
Donated Resources

- Donated labor for both Emergency Work and Permanent Work from volunteers assisting the museum may be eligible to offset the non-federal cost share (normally 25%).
 - However, time must be tracked as if they were an employee of the organization.
 - Track time and Sign-in and Sign-out sheets.
 - Track activity by Emergency Work vs. Permanent Work
- Donated Equipment used in work may be eligible but it also must be tracked in a similar fashion




Applying for FEMA Assistance

Submit an RPA through FloridaPA.org



FloridaPA.org Home Open Grants PA Info Forms Contact Us Applicant Guidelines and Guides FLPA Insurance PA Audits Local Match Waivers

 **Florida Public Assistance**

FloridaPA.org manages the Public Assistance (PA) grant in Florida. The system manages the PA process from application through closeout.

Returning User Login:

Email:

Password:

Remember Me

[Sign In](#) [Register](#)

[Forgot Login?](#)

About

This site is for the online application and management of the Public Assistance (PA) grant. Public Assistance (PA) is a federal grant program to aid State and local governments in returning a disaster area to pre-disaster conditions. A minimum of 75% of eligible costs is provided to primarily address the repair and restoration of public facilities, infrastructure, or services which have been damaged or destroyed. Eligible applicants include local and Tribal governments as well as certain Private Non-Profit organizations.

News Releases

Apr 19, 2019 - Hurricane Michael upgraded to a Category 5 at time of U.S. landfall
A revised NOAA estimate has placed Hurricane Michael as a Category 5 hurricane, making it the strongest hurricane landfall on record in the Florida Panhandle.

Mar 15, 2019 - The application period for the 2018 SAFER grants ends 3/22
The application period to apply for the 2018 Staffing for Adequate Fire and Emergency Response Grant (SAFER) grants will close on Friday, March 22 at 5 p.m. ET.

Mar 14, 2019 - New Public Assistance Courses Now Available
The Emergency Management Institute has released 28 new Independent Study Public Assistance courses.

[View News Archive](#)

Contact

Address:
Florida DEM
2555 Shumard Oak Boulevard
Tallahassee, FL 32399-2100

Phone:
850-815-4426

Email:
FDEM PA System Administrator -
David.Solomon@em.myflorida.com;
rpa.help@em.myflorida.com



Register / Login

The screenshot shows the FloridaPA.org website. At the top, there is a navigation menu with links for Home, Open Grants, PA Info, Forms, Contacts, and Applicant Guidelines and Guides. The main header features the FloridaPA.org logo and the text "Florida Public Assistance" with a "SEMT" logo. Below this, a brief description states: "FloridaPA.org manages the Public Assistance (PA) grant in Florida. The system manages the PA process from application through closeout." To the right of the header is a "Returning User Login:" section with input fields for "Email:" and "Password:", a "Remember Me" checkbox, and a yellow "Sign In" button. Below the "Sign In" button are links for "Forgot Login?" and "Register For Access".

Two red callout boxes provide instructions:

- The first callout box, located above the login fields, contains the text: "If you're an existing user or have been granted access to FloridaPA.org, login here." A red arrow points from this box to the "Sign In" button.
- The second callout box, located below the "News Releases" section, contains the text: "If you've forgot your existing login info or need to register for access, click on these options." A red arrow points from this box to the "Forgot Login?" and "Register For Access" links.

The main content area is divided into three columns:

- About:** This section explains that the site is for the online application and management of the Public Assistance (PA) grant. It describes the grant as a federal program to aid State and local governments in returning a disaster area to pre-disaster conditions. A minimum of 75% of eligible costs is provided to primarily address the repair and restoration of public facilities, infrastructure, or services which have been damaged or destroyed. Eligible applicants include local and Tribal governments as well as certain Private Non-Profit organizations.
- News Releases:** This section lists three news items:
 - Aug 5, 2013 - **President Issues Major Disaster Declaration for Florida Severe Storms and Flooding**: President declares result of severe storms.
 - Mar 18, 2013 - **FloridaPA.org updated**: FloridaPA.org has been updated to the newest version of EMGrantsPro. Full access for all users has been restored.
 - Nov 7, 2012 - **New FEMA Guidance**: Attached is some interesting new guidance from FEMA on contracting under PA grants. Keep in mind there is another policy directly addressing debris contracting (9580.201).A "View News Archive" link is provided at the bottom of this section.
- Contact:** This section provides contact information:
 - Address:** Florida DEM, 2555 Shumard Oak Boulevard, Tallahassee, FL 32399-2100
 - Fax:** 407-888-3771
 - Email:** support@floridapa.org



Request for Public Assistance Website

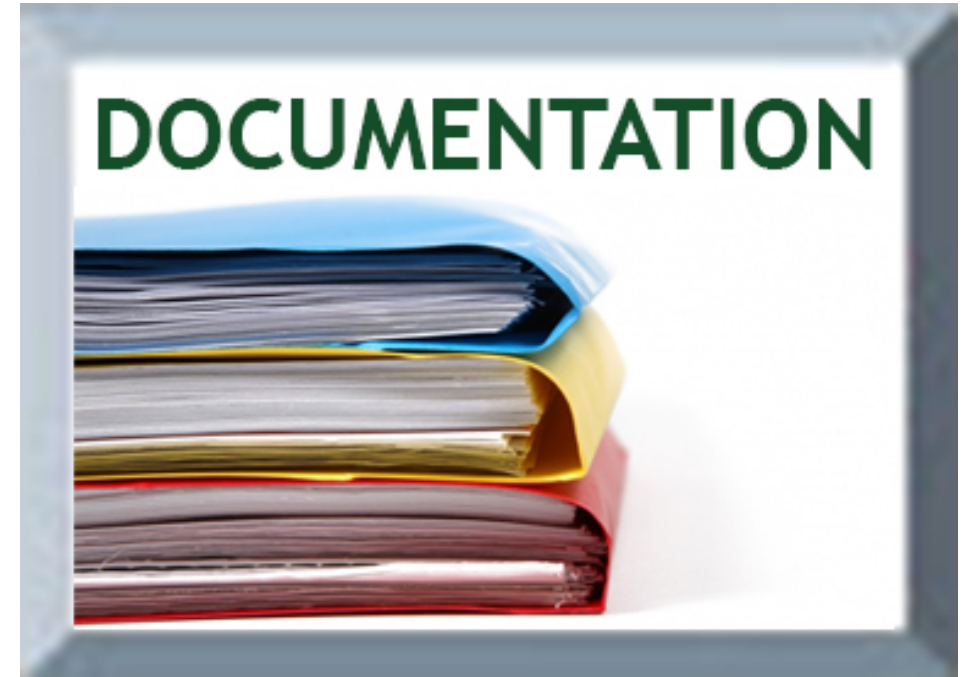
Need help?

RPA.help@em.myflorida.com



Required Documentation

- Insurance policies, declaration pages, claims, payments received
- Proof of legal responsibility for facility
- Articles of Incorporation, charter, or bylaws, as applicable
- Evidence in good standing with Florida Secretary of State



PA Application Process

An Applicant Briefing is conducted by the Florida Division of Emergency Management (FDEM) as soon as feasible following a Presidential Declaration (PD). At the briefing, FDEM staff will address

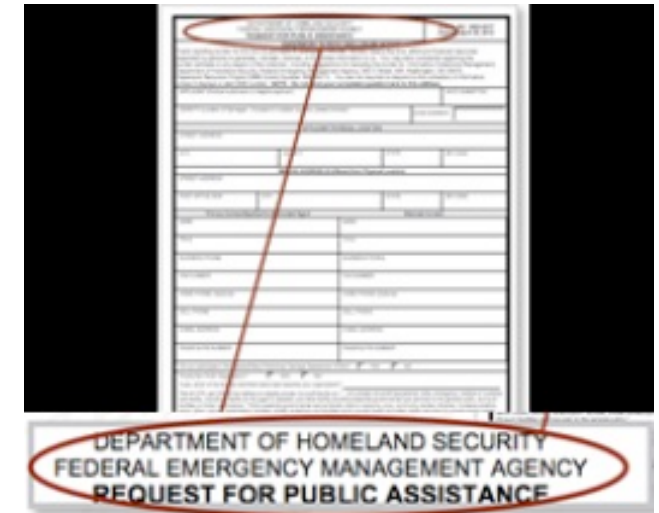
- **application procedures**
- **administrative requirements**
- **funding, and**
- **program eligibility criteria for potential Applicants**



PA Application Process

Local Communities, State and Territorial Governments, and Private Nonprofits (PNPs) apply for assistance from FEMA through FDEM by completing a Request for Public Assistance (RPA). The RPA is FEMA's official application form. The form can be submitted to FDEM through FloridaPA.org – FDEM's PA grants management portal – or directly to FEMA in Grants Portal

PA projects must also meet Environmental and Historic Preservation (EHP) regulations



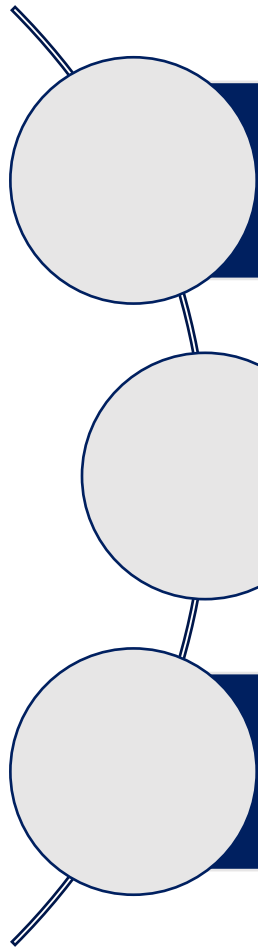
DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
REQUEST FOR PUBLIC ASSISTANCE

**WHEN IS THE
APPLICATION
PERIOD?**

An RPA must be submitted to FEMA within **30 days** after **Presidential-declaration designation** of the area where the damage occurred, unless extended.



Mutual Aid



FEMA provides PA funding to the Requesting Entity as it is legally responsible for the work (*PAPPG pg. 33*)

Mutual Aid Agreement/Memorandum of Understanding is required

Reimbursements are based off of paid expenses for labor, equipment, rental equipment, contracts, and commodities





Questions

Still Have Questions???

Refer to Public Assistance Fact Sheet for Private Non-Profits

OR

FDEM Appeals Officer

FDEM-PA-Appeals@EM.MyFlorida.Com

OR

RPA.Help@em.myflorida.com



Recovery Bureau Points of Contact

Recovery Bureau Chief

Amanda Campen

Amanda.Campen@em.myflorida.com

(850) 815-4450

Deputy Recovery Bureau Chief / State Public Assistance Officer

Melissa Shirah

Melissa.Shirah@em.myflorida.com

(850) 815-4410

Public Assistance Program Administrator

Jennifer Drake

Jennifer.Drake@em.myflorida.com

(850) 815-4456

Programmatic Review Lead (QA/QC)

Buck Dickinson

Frederick.Dickinson@em.myflorida.com

(850) 815-4447

